UBUNTU

draft SDBIP

2009/10

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1 INTRODUCTION

This document provides for the annual submission of the Service Delivery and Budget Implementation Plan (SDBIP) as required in terms of the Municipal Finance Management Act. It should be read in conjuction with the Municipality's Intergrated Development Plan (IDP), Budget and Strategic Business Unit Business Plans for the financial year 2007/2008.

The SDBIP gives affect to the Integrated Development Plan (IDP) and budget of the municipality therefore the IDP and budget must are fully aligned with each other, as required by the MFMA. The SDBIP provide the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance.

The SDBIP serves as a "contract" between the administration, council and community expressing the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis for measuring performance in service delivery against end of-year targets and implementing the budget.

2 LEGISLATIVE FRAMEWORK IN TERMS OF MFMA

The Municipal Finance Management Act (MFMA) of 2003 is aimed to secure sound and sustainable management of the financial affairs of municipalities and to establish treasury norms and standards through continually promoting transparency, participation and accountability of municipalities.

The MFMA requires that municipalities prepare a Service Delivery and Budget Implementation Plan as a stategic financial management tool to ensure that bugetary decisions that are adopted by municipalities for the financial year are aligned with their Interated Development Plan Strategy.
According to section I of the Act a service delivery and budget implementation plan means a detailed plan approved by the mayor of a municipality in tei of section 53(1)(c)(ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

(a) Projections for each month of the year
  - (i) Revenue to be collected, by source; and
  - (ii) Operating and capital expenditure, by vote;

(b) Service delivery targets and performance indicators for each quarter;
(c) Any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54 (1)(c);

In terms of Section 53 (3) of Municipal Finance Management Act (MFMA) No. 56 of 2003. The mayor must ensure-
(a) that the revenue and expenditure projections for each month and the service delivery targets and performance indicators for each quarter, as set out the service delivery and budget implementation plan, are made public no later then 14 days after the approval of the service delivery and budget implementation plan; and
(b) that the performance agreements of the municipal manager, senior managers and any other categories of official as may be prescribed, are made public no later than 14 days after the approval of the municipality's service delivery and budget implementation plan. Copies of such performance agreements must be submitted to the council and the MEC of local government in the province.

3 Budget breakdown in terms of the IDP

KEY PERFORMANCE AREA	PRIORITIES	PROJECTS	R-OVER 2007/08 000	OPEX 2008/09 000	CAPEX 2008/09 000	REVENUE 2008/09 000	SURPLUS/ (DEFICIT) 2008/09
Basic Service Delivery	MIG	High Mast Masinyusane	-	-	-		-
	MIG	Streets & pavements Ubuntu	-	-	-		-
	MIG	Dumping Site Victoria-Wes (EIA)	-	-	700,000	700,000	-
	MIG	Access Road in Loxton	-	-	1,200,000	1,200,000	-
	MIG	Reservior in Richmond	-	-	2,594,000	2,594,000	-
	MIG	Water metres			80,000	80,000	-
	MIG	Cemetary Devel in Vic-Wes	-		250,000	250,000	-
	Own Resources	Furniture for community halls		-	50,000	-	-50,000
	DBSA	Vehicles		-	-	-	-
	Own Resources	Establish Parks & Gardens		-	200,000	200,000	-
	AB General/Own Resources	Electricity line		-	-	-	-
	Dept Sport Arts & Culture	Library development program	-	-	-	264,000	264,000
	Dept. Health	Health Services	-	165,820	-	144,600	-21,220
	Equitable Share	Free Basic Services	-	-	-	3,522,390	3,522,390
	Department of Housing & LG	Victoria-Wes (126)	-	-	2,162,000	2,162,000	-
		Richmond (78)		-			-
	Pixley Ka Seme District	Upgrade Electr Netw Richmond		-	-	-	-
	Revenue generated	Property Rates	-	70,000	-	15,000,000	14,930,000
	Revenue generated	Licences & Permits		-	-	251,200	251,200
	Own Resources	Health Services	-	-	-	-	-
	Own Resources	Aircond. For TV and Stores			20,000		
	Own Resources	Mechanical Equipment			40,000		
	Own Resources	Community & Social Service	-	1,248,310	-	-	-1,248,310
	Own Resources	Sport & Recreation	-	53,305	-	-	-53,305
	Own Resources	Roads & Storm Water	-	1,070,860	-	-	-1,070,860
	Revenue generated	Rental of facilities & eqpuipment	-	-	-	245,560	245,560
	Own Resources	Commonage	-	41,320	-	-	-41,320
	Rev & Expenses	Electricity	-	9,494,300	30,000	5,839,955	-3,684,345
	Rev & Expenses	Water	-	6,630,115	500,000	3,233,510	-3,896,605
	Rev & Expenses	Sanitation	-	6,061,365	-	2,237,525	-3,823,840
	Rev & Expenses	Refuse	-	3,265,785	100,000	2,125,560	-1,240,225
	Revenue generated	Service Charges - Other	-	875,725	-	2,121,160	1,245,435
Municipal Institutiona Development & Transformation	MSIG	Property Valuations	-	-	-	475,000	475,000
	MSIG	Internal Audit	-	-	-	110,000	110,000
	Own Resources	Expand municipal offices				-	-
	Own Resources	Office Furniture & Equipment		-	150,000	-	-150,000
	Equitable Share	Councillor Allowances	-	1,544,475	-	470,000	-1,074,475
Local Economic Development	Own Resources	Development of Strategy	-	100,000	-	-	-100,000
Municipal Finance Viability and management	FM Grant	Interns appointed	-	-	-	-	-
	FM Grant	MFMA Compliance	-	-	-	750,000	750,000
	Own Resources	Finance & Administration		15,775,400	-	-	-15,775,400
	Own Resources	Offices & Buildings	-	506,585	-	-	-506,585
	Own Resources	Licences, Permits & Fines	-	5,601,705	-	-	-5,601,705
	Revenue generated	Fines		-	-	8,535,500	8,535,500
	Own Resources	Radios	-	-	50,000	-	-50,000
	Equitable Share	Institutional	-	-	-	6,543,610	6,543,610
	Investments - External	Interest earned		-	-	284,000	284,000
	Debtors Outstanding	Interest earned	-	-	-	1,509,500	1,509,500
Good Governance and Public Participation	Own Resources	Council Meetings	-	24,000	-	-	-24,000
	Own Resources	Ward Committee meetings	-	50,000	-	-	-50,000
	Own Resources	Council meets the people	-	30,000	-	-	-30,000
	Own Resources	Committee meetings	-	30,000	-	-	-30,000
	MSIG	IDP review	-	150,000	-	150,000	-
	Own Resources	Budget meetings	-	20,000	-	-	-20,000
	Own Resources	Local Labour Forum meetings	-	24,000	-	-	-24,000
	Own Resources	Forum meetings	-	40,000	-	-	-40,000
Total Budget			**-**	**52,873,070**	**8,126,000**	**60,999,070**	**-**

4 The SDBIP Concept

The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community. It will facilitate the accountable role that managers hold to the Council and that Councillors hold to the community. It also fosters the management, implementation and monitoring of the budget, performance of senior management and the achievement of the strategic objectives as laid out in the IDP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning an target tool, the SDBIP gives meaning to both in-year reportting in terms of section 71 (monthly reporting), section 72 (mid-year report) and end-of-year annual reports.

5 Components of the SDBIP

- ✓ Monthly projections of revenue to be collected for each source
- ✓ Monthly projections of expenditure (operating & capital) and revenue for each vote
- ✓ Quarterly projections of service delivery targets and performance indicators for each vote

(a) Monthly projections of revenue to be collected for each source

	July	August	September	October	November	December	January	February	March	April	May	June
	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0	R 0
Service Charges	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713	1,119,713
Rates	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Int earned-oustanding debtors	125,792	125,792	125,792	125,792	125,792	125,792	125,792	125,792	125,792	125,792	125,792	125,792
Other-	703,835	703,835	703,835	703,835	703,835	703,835	703,835	703,835	703,835	703,835	703,835	703,835
Grants	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083	1,680,083
Housing	180,167	180,167	180,167	180,167	180,167	180,167	180,167	180,167	180,167	180,167	180,167	180,167
Int earned-external investment	23,667	23,667	23,667	23,667	23,667	23,667	23,667	23,667	23,667	23,667	23,667	23,667
Total Revenue by Source	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256	5,083,256

(b) Monthly projections of expenditure (operating & capital) and revenue for each vote

	July			August			September			October		
	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0
Department: Municipal Manager	329,676	-	-	329,676	-	-	329,676	-	-	329,676	-	-
Vote: Council & Executive - Council	246,517	-		246,517	-		246,517	-		246,517	-	
Vote: Office of the Municipal Manager	83,159	-	-	83,159	-	-	83,159	-		83,159	-	
Vote: Equitable Share/Council Allowances	-	-	-	-	-		-	-		-	-	
Department: Finance	986,160	-	**4,406,089**	986,160	-	**4,406,089**	986,160	-	**4,406,089**	986,160	-	**4,406,089**
Vote: Finance & Administration - Finance	513,518	-	1,173,221	513,518		1,173,221	513,518		1,173,221	513,518		1,173,221
Vote: Traffic & Licences	466,809	-	753,433	466,809		753,433	466,809		753,433	466,809		753,433
Vote: Rates	5,833	-	1,250,000	5,833		1,250,000	5,833		1,250,000	5,833		1,250,000
Vote: Equitable Share/Council Allowances	-	-	39,167	-	-	39,167	-	-	39,167	-	-	39,167
Vote: Finance & Administration-Admin	-	-	2,542	-	-	2,542	-	-	2,542	-	-	2,542
Vote: Public Libraries	-	-	22,209	-	-	22,209	-	-	22,209	-	-	22,209
Vote: Health - Enviroment Health	-	-	12,050	-	-	12,050	-	-	12,050	-	-	12,050
Vote: Municipal Buildings	-	-	20,463	-	-	20,463	-	-	20,463	-	-	20,463
Vote: Technical Services	-	-	6,058	-	-	6,058	-	-	6,058	-	-	6,058
Vote: Housing Project (national grants & subsidies)	-	-	-	-	-	-	-	-	-	-	-	-
Vote: Cemetaries	-	-	683	-	-	683	-	-	683	-	-	683
Vote: Mainroad & Stormwater Drainage	-	-	208	-	-	208	-	-	208	-	-	208
Vote: Nature Reserve	-	-	42	-	-	42	-	-	42	-	-	42
Vote: Airstrip	-	-	833	-	-	833	-	-	833	-	-	833
Vote: Abbatoir	-	-	2,833	-	-	2,833	-	-	2,833	-	-	2,833
Vote: Fire Brigade	-	-	417	-	-	417	-	-	417	-	-	417
Vote: Parks & Recreation	-	-	475	-	-	475	-	-	475	-	-	475
Vote: Sewerage	-	-	186,460	-	-	186,460	-	-	186,460	-	-	186,460
Vote: commonage	-	-	1,742	-	-	1,742	-	-	1,742	-	-	1,742
Vote: Water Distribution	-	-	269,459	-	-	269,459	-	-	269,459	-	-	269,459
Vote: Electricity Distribution	-	-	486,663	-	-	486,663	-	-	486,663	-	-	486,663
Vote: Sanitation	-	-	177,130	-	-	177,130	-	-	177,130	-	-	177,130
Department: Corporate & Comm. Serv	365,456	12,500	12,500	365,456	12,500	12,500	365,456	12,500	12,500	365,456	12,500	12,500
Vote: Finance & Administration-Admin	233,984	12,500	12,500	233,984	12,500	12,500	233,984	12,500	12,500	233,984	12,500	12,500
Vote: Public Libraries	75,438	-		75,438			75,438			75,438		
Vote: Health - Enviroment Health	13,818	-		13,818			13,818			13,818		
Vote: Municipal Buildings	42,215			42,215			42,215			42,215		
Department - Technical Services	2,724,797	664,667	664,667	2,724,797	664,667	664,667	2,724,797	664,667	664,667	2,724,797	664,667	664,667
Vote: Technical Services	478,122	9,167	9,167	478,122	9,167	9,167	478,122	9,167	9,167	478,122	9,167	9,167
Vote: Housing Project (national grants & subsidies)		180,167	180,167		180,167	180,167		180,167	180,167		180,167	180,167
Vote: Cemetaries	833	20,833	20,833	833	20,833	20,833	833	20,833	20,833	833	20,833	20,833
Vote: Mainroad & Stormwater Drainage	89,238	100,000	100,000	89,238	100,000	100,000	89,238	100,000	100,000	89,238	100,000	100,000
Vote: Nature Reserve	4,250	-		4,250	-		4,250	-		4,250	-	
Vote: Airstrip	5,467	-		5,467	-		5,467	-		5,467	-	
Vote: Abbatoir	1,300	-		1,300			1,300			1,300		
Vote: Fire Brigade	16,738	-		16,738	-		16,738	-		16,738	-	
Vote: Parks & Recreation	4,442	20,833	20,833	4,442	20,833	20,833	4,442	20,833	20,833	4,442	20,833	20,833
Vote: Sewerage	505,114	-		505,114	-		505,114	-		505,114	-	
Vote: commonage	3,443	-		3,443	-		3,443	-		3,443	-	
Vote: Water Distribution	552,510	264,500	264,500	552,510	264,500	264,500	552,510	264,500	264,500	552,510	264,500	264,500
Vote: Electricity Distribution	791,192	2,500	2,500	791,192	2,500	2,500	791,192	2,500	2,500	791,192	2,500	2,500
Vote: Sanitation	272,149	66,667	66,667	272,149	66,667	66,667	272,149	66,667	66,667	272,149	66,667	66,667
Total by Vote	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512

	November			December			January			February		
	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0
Department: Municipal Manager	329,676	-	-	329,676	-	-	329,676	-	-	329,676	-	-
Vote: Council & Executive - Council	246,517	-		246,517			246,517			246,517		
Vote: Office of the Municipal Manager	83,159	-		83,159			83,159			83,159		
Vote: Equitable Share/Council Allowances	-	-		-	-		-	-		-	-	
Department: Finance	986,160	-	**4,406,089**	986,160	-	**4,406,089**	986,160	-	**4,406,089**	986,160	-	**4,406,089**
Vote: Finance & Administration - Finance	513,518	-	1,173,221	513,518		1,173,221	513,518		1,173,221	513,518		1,173,221
Vote: Traffic & Licences (fin)	466,809	-	753,433	466,809		753,433	466,809		753,433	466,809		753,433
Vote: Rates (fin)	5,833	-	1,250,000	5,833		1,250,000	5,833		1,250,000	5,833		1,250,000
Vote: Equitable Share/Council Allowances	-	-	39,167	-	-	39,167	-	-	39,167	-	-	39,167
Vote: Finance & Administration-Admin	-	-	2,542	-	-	2,542	-	-	2,542	-	-	2,542
Vote: Public Libraries	-	-	22,209	-	-	22,209	-	-	22,209	-	-	22,209
Vote: Health - Enviroment Health	-	-	12,050	-	-	12,050	-	-	12,050	-	-	12,050
Vote: Municipal Buildings	-	-	20,463	-	-	20,463	-	-	20,463	-	-	20,463
Vote: Technical Services	-	-	6,058	-	-	6,058	-	-	6,058	-	-	6,058
Vote: Housing Project (national grants & subsidies)	-	-	-	-	-	-	-	-	-	-	-	-
Vote: Cemetaries	-	-	683	-	-	683	-	-	683	-	-	683
Vote: Mainroad & Stormwater Drainage	-	-	208	-	-	208	-	-	208	-	-	208
Vote: Nature Reserve	-	-	42	-	-	42	-	-	42	-	-	42
Vote: Airstrip	-	-	833	-	-	833	-	-	833	-	-	833
Vote: Abbatoir	-	-	2,833	-	-	2,833	-	-	2,833	-	-	2,833
Vote: Fire Brigade	-	-	417	-	-	417	-	-	417	-	-	417
Vote: Parks & Recreation	-	-	475	-	-	475	-	-	475	-	-	475
Vote: Sewerage	-	-	186,460	-	-	186,460	-	-	186,460	-	-	186,460
Vote: commonage	-	-	1,742	-	-	1,742	-	-	1,742	-	-	1,742
Vote: Water Distribution	-	-	269,459	-	-	269,459	-	-	269,459	-	-	269,459
Vote: Electricity Distribution	-	-	486,663	-	-	486,663	-	-	486,663	-	-	486,663
Vote: Sanitation	-	-	177,130	-	-	177,130	-	-	177,130	-	-	177,130
Department: Corporate & Comm. Serv	365,456	12,500	12,500	365,456	12,500	12,500	365,456	12,500	12,500	365,456	12,500	12,500
Vote: Finance & Administration-Admin (corp)	233,984	12,500	12,500	233,984	12,500	12,500	233,984	12,500	12,500	233,984	12,500	12,500
Vote: Public Libraries(corp)	75,438	-		75,438			75,438			75,438		
Vote: Health - Enviroment Health(corp)	13,818	-		13,818			13,818			13,818		
Vote: Municipal Buildings(corp)	42,215			42,215			42,215			42,215		
Department - Technical Services	2,724,797	664,667	664,667	2,724,797	664,667	664,667	2,724,797	664,667	664,667	2,724,797	664,667	664,667
Vote: Technical Services	478,122	9,167	9,167	478,122	9,167	9,167	478,122	9,167	9,167	478,122	9,167	9,167
Vote: Housing Project (national grants & subsidies)		180,167	180,167		180,167	180,167		180,167	180,167		180,167	180,167
Vote: Cemetaries (techn)	833	20,833	20,833	833	20,833	20,833	833	20,833	20,833	833	20,833	20,833
Vote: Mainroad & Stormwater Drainage (tech)	89,238	100,000	100,000	89,238	100,000	100,000	89,238	100,000	100,000	89,238	100,000	100,000
Vote: Nature Reserve(tech)	4,250	-	-	4,250	-	-	4,250	-	-	4,250	-	-
Vote: Airstrip (tech)	5,467	-	-	5,467	-	-	5,467	-	-	5,467	-	-
Vote: Abbatoir(tech)	1,300	-	-	1,300	-	-	1,300	-	-	1,300	-	-
Vote: Fire Brigade(tech)	16,738	-	-	16,738	-	-	16,738	-	-	16,738	-	-
Vote: Parks & Recreation(tech)	4,442	20,833	20,833	4,442	20,833	20,833	4,442	20,833	20,833	4,442	20,833	20,833
Vote: Sewerage(tech	505,114	-	-	505,114	-	-	505,114	-	-	505,114	-	-
Vote: commonage (tech)	3,443	-	-	3,443	-	-	3,443	-	-	3,443	-	-
Vote: Water Distribution (tech)	552,510	264,500	264,500	552,510	264,500	264,500	552,510	264,500	264,500	552,510	264,500	264,500
Vote: Electricity Distribution (tech)	791,192	2,500	2,500	791,192	2,500	2,500	791,192	2,500	2,500	791,192	2,500	2,500
Vote: Sanitation (tech)	272,149	66,667	66,667	272,149	66,667	66,667	272,149	66,667	66,667	272,149	66,667	66,667
Total by Vote	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512

	March			April			May			June		
	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0	Opex R 0	Capex R 0	Rev R 0
Department: Municipal Manager	329,676	-	-	329,676	-	-	329,676	-	-	329,676	-	-
Vote: Council & Executive - Council	246,517	-		246,517			246,517			246,517		
Vote: Office of the Municipal Manager	83,159	-		83,159			83,159			83,159		
Vote: Equitable Share/Council Allowances	-	-		-	-		-	-		-	-	
Department: Finance	986,160	-	**4,406,089**	986,160	-	**4,406,089**	986,160	-	**4,406,089**	986,160	-	**4,406,089**
Vote: Finance & Administration - Finance	513,518	-	1,173,221	513,518		1,173,221	513,518		1,173,221	513,518		1,173,221
Vote: Traffic & Licences	466,809	-	753,433	466,809		753,433	466,809		753,433	466,809		753,433
Vote: Rates	5,833	-	1,250,000	5,833		1,250,000	5,833		1,250,000	5,833		1,250,000
Vote: Equitable Share/Council Allowances	-	-	39,167	-	-	39,167	-	-	39,167	-	-	39,167
Vote: Finance & Administration-Admin	-	-	2,542	-	-	2,542	-	-	2,542	-	-	2,542
Vote: Public Libraries	-	-	22,209	-	-	22,209	-	-	22,209	-	-	22,209
Vote: Health - Enviroment Health	-	-	12,050	-	-	12,050	-	-	12,050	-	-	12,050
Vote: Municipal Buildings	-	-	20,463	-	-	20,463	-	-	20,463	-	-	20,463
Vote: Technical Services	-	-	6,058	-	-	6,058	-	-	6,058	-	-	6,058
Vote: Housing Project (national grants & subsidies)	-	-	-	-	-	-	-	-	-	-	-	-
Vote: Cemetaries	-	-	683	-	-	683	-	-	683	-	-	683
Vote: Mainroad & Stormwater Drainage	-	-	208	-	-	208	-	-	208	-	-	208
Vote: Nature Reserve	-	-	42	-	-	42	-	-	42	-	-	42
Vote: Airstrip	-	-	833	-	-	833	-	-	833	-	-	833
Vote: Abbatoir	-	-	2,833	-	-	2,833	-	-	2,833	-	-	2,833
Vote: Fire Brigade	-	-	417	-	-	417	-	-	417	-	-	417
Vote: Parks & Recreation	-	-	475	-	-	475	-	-	475	-	-	475
Vote: Sewerage	-	-	186,460	-	-	186,460	-	-	186,460	-	-	186,460
Vote: commonage	-	-	1,742	-	-	1,742	-	-	1,742	-	-	1,742
Vote: Water Distribution	-	-	269,459	-	-	269,459	-	-	269,459	-	-	269,459
Vote: Electricity Distribution	-	-	486,663	-	-	486,663	-	-	486,663	-	-	486,663
Vote: Sanitation	-	-	177,130	-	-	177,130	-	-	177,130	-	-	177,130
Department: Corporate & Comm. Serv	365,456	12,500	12,500	365,456	12,500	12,500	365,456	12,500	12,500	365,456	12,500	12,500
Vote: Finance & Administration-Admin	233,984	12,500	12,500	233,984	12,500	12,500	233,984	12,500	12,500	233,984	12,500	12,500
Vote: Public Libraries	75,438	-	-	75,438		-	75,438		-	75,438		-
Vote: Health - Enviroment Health	13,818	-	-	13,818		-	13,818		-	13,818		-
Vote: Municipal Buildings	42,215			42,215			42,215			42,215		
Department - Technical Services	2,724,797	664,667	664,667	2,724,797	664,667	664,667	2,724,797	664,667	664,667	2,724,797	664,667	664,667
Vote: Technical Services	478,122	9,167	9,167	478,122	9,167	9,167	478,122	9,167	9,167	478,122	9,167	9,167
Vote: Housing Project (national grants & subsidies)		180,167	180,167		180,167	180,167		180,167	180,167		180,167	180,167
Vote: Cemetaries	833	20,833	20,833	833	20,833	20,833	833	20,833	20,833	833	20,833	20,833
Vote: Mainroad & Stormwater Drainage	89,238	100,000	100,000	89,238	100,000	100,000	89,238	100,000	100,000	89,238	100,000	100,000
Vote: Nature Reserve	4,250	-	-	4,250	-	-	4,250	-	-	4,250	-	-
Vote: Airstrip	5,467	-	-	5,467	-	-	5,467	-	-	5,467	-	-
Vote: Abbatoir	1,300	-	-	1,300	-	-	1,300	-	-	1,300	-	-
Vote: Fire Brigade	16,738	-	-	16,738	-	-	16,738	-	-	16,738	-	-
Vote: Parks & Recreation	4,442	20,833	20,833	4,442	20,833	20,833	4,442	20,833	20,833	4,442	20,833	20,833
Vote: Sewerage	505,114	-	-	505,114	-	-	505,114	-	-	505,114	-	-
Vote: commonage	3,443	-	-	3,443	-	-	3,443	-	-	3,443	-	-
Vote: Water Distribution	552,510	264,500	264,500	552,510	264,500	264,500	552,510	264,500	264,500	552,510	264,500	264,500
Vote: Electricity Distribution	791,192	2,500	2,500	791,192	2,500	2,500	791,192	2,500	2,500	791,192	2,500	2,500
Vote: Sanitation	272,149	66,667	66,667	272,149	66,667	66,667	272,149	66,667	66,667	272,149	66,667	66,667
Total by Vote	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512	R 8,812,178	R 1,354,333	R 10,166,512

(c) Quarterly Projections of Service Delivery Targets and Performance Indicators for each Vote

Department- Office of the Municipal Manager
Vote: Council & Executive
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-09		Month Ending Aug-09		Month Ending Sep-09	
					Proj	Actual	Proj	Actual	Proj	Actual
1. To effectively support internal policial interfaces	1. Scheduled Council meetings with full preparation	12			1 Council meeting		1 Council meeting		1 Council meeting	
	2. Special Council meetings	6			1 special coun meeting				1 special coun meeting	
	3. Council committee meetings	44			4 coun comm meeting		4 coun comm meeting		4 coun comm meeting	
2. To effectively support external political interfaces	1. Intergovernmental Relation Forum	4					Intergov Forum meet			
	2. % of Forum Decisions implemented	100% of diss effec							Forum decisi meeting	
	3. Council meets the people	16							4 Coun meet the people	
3. To effectively support high level strategic and operational interfaces and activities	1. Success of perfomance management for direct reports reviewes (quarterly review)	100%							PMS reports	
4. To ensure Performance Management & Reporting	1. Completion of 2008/09 Annual Reports	1								
	2. Number of management Performance Reports submitted to Council	4							Perform re ports to coun	
5. Ensure development of a credible Integrated Development Plan	1. Approval of an MSA compliant IDP by Council (Annual Review)-March	1								
	2. % of Identified IDP Projects completed to business plan	100%								
6. Development of policies and by-laws	1. No. of identifieds policies completed (Spacial Development Framework, Enviromental Manangement, HR Review, Anti Corruption, Mining Policy, Conflict Manag)	1 policy per 2 mth			SDF				Environm Managem.	
	2. Review standard by-laws & submit to council for adoption	26								
7. Ensure effective customer care	1. Review of customer care policy (No, of Customer complaints satisfactory attended to/resolved)	100%			Report on cus tomer care		Report on cust. Care		Report on cust. Care	
8. Ensure effective financial management	1. % attainment of Budgetary allocations	Not more then 5% variance			Sect 71 report		Sect. 71 report		Sect. 71 report	
9. Ensure effective administrative management & Internal controls	1. Establish targets of administration	**100%**			Targets set and adopted		Monthly Report		Monthly Report	
	2. Monthly Departmental Reports	**36**			Monthly Report		Montly Report		Monthly Report	
	3. HOD's meetings	**24**			2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings	
	4. Audit Committee Meetings	**4**								
	5. Answering of Internal Audit reports	**4**							Audit Comm Meeting	
	6. Submission of bi-monthly reports by directorates to Council for oversight	**6**					Bi-Monthly Reports			

Month Ending Oct-09		Month Ending Nov-09		Month Ending Dec-09		Month Ending Jan-10		Month Ending Feb-10		Month Ending Mar-10		Month Ending Apr-10		Month Ending May-10		Month Ending Jun-10	
Proj	**Actual**	**Proj**	**ctu**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**
1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting		1 Council meeting	
1 special coun meeting				1 special coun meeting		1 special coun meeting				1 special coun meeting		1 special coun meeting				1 special coun meeting	
4 coun comm meeting		4 coun comm meeting		4 coun comm meeting		4 coun comm meeting		4 coun comm meeting		4 coun comm meeting		4 coun comm meeting		4 coun comm meeting		4 coun comm meeting	
		Intergov Forum meet						Intergov Forum meet						Intergov Forum meet			
				Forum decisi meeting						Forum decisi meeting						Forum decisi meeting	
				4 Coun meet the people						4 Coun meet the people						4 Coun meet the people	
				PMS reports						PMS reports						PMS reports	
				Perform re ports to coun						Perform re ports to coun						Perform re ports to coun	
SDF				Environm Managem.		SDF				Environm Managem.		SDF				Environm Managem.	
Report on cus tomer care		Report on cust. Care		Report on cust. Care		Report on cus tomer care		Report on cust. Care		Report on cust. Care		Report on cus tomer care		Report on cust. Care		Report on cust. Care	
Sect 71 report		Sect. 71 report		Sect. 71 report		Sect 71 report		Sect. 71 report		Sect. 71 report		Sect 71 report		Sect. 71 report		Sect. 71 report	
Targets set and adopted		Monthly Report		Monthly Report		Targets set and adopted		Monthly Report		Monthly Report		Targets set and adopted		Monthly Report		Monthly Report	
Monthly Report		Montly Report		Monthly Report		Monthly Report		Montly Report		Monthly Report		Monthly Report		Montly Report		Monthly Report	
2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings	
				Audit Comm Meeting						Audit Comm Meeting						Audit Comm Meeting	
		Bi-Monthly Reports						Bi-Monthly Reports						Bi-Monthly Reports			

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-09		Month Ending Aug-09		Month Ending Sep-09	
					Proj	Actual	Proj	Actual	Proj	Actual
10. Ensure effective technical manage	1.Monitoring of conditional grants according to business plans - monthly reports	100%			Monthly Report		Monthly Report		Monthly Report	
	2. Monitoring of DBSA loans against business plans	100%			Monthly Report		Monthly Report		Monthly report	
	3. % spending of Budget - O&M	100%			Monthly Report		Monthly Report		Monthly Report	
	4. Eradication of Back Logs - SDBIP targets	100%			Monthly Report		Monthly Report		Monthly Report	
	5. Reduction in downtime in Basic Services - Water (days p.s) Electricity (days p.a)	12 days 12 days							Quarterly d/t report	
11. Ensure effective planning and project management	1. Review and approval of LED Strategy	100%							LED Strat Adopted	
	2. Develop a Spacial Development Framework	100%							SDF all. with DM	
	3. Review Water Services Development Plan	100%							Reviewed & Adopted	
	4. Review disaster management plan (linked to DME plan)	100%							DMP Linked to DM	
12.Human Resourse Development	1. Review & report on Equity Plan	4			Reviewed & report					
	2. Review & report Workplace Skills Plan	1								
	3. Review and approve Organogram	1							Reviewed & approved	
	4. % Implementation of Workplace Skills Plan	100%							Training Completed	
13. Labour Relations	1. Local Labour Forum meetings	12			Meeting & Report		Meeting & Report		Meeting & Report	
	2. Disciplinary Cases Reported & Completed	100%			As required					
14.Health, Safety, & Environment	1. No of Health & Safety Committee meetings	6			Meeting				Meeting	
	2. Bi-Monthly H & S reports	6			Report				Report	
	3. Prepare H & S equipment schedule	1							H&S Schedule	
	4. Safety equipment issued according to schedule	100%			As per schedule					
15. Public participation & good governance	1.No of Ward Committees held (monthly)	44			1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards	
	2. No of IDP Rep meetings	4							IDP meeting	
	3. No of Budget Consultation meetings	6								
	4. Other Public Consultation sessions	6			Public Consultation				Public Consultation	

Month Ending Oct-09		Month Ending Nov-09		Month Ending Dec-09		Month Ending Jan-10		Month Ending Feb-10		Month Ending Mar-10		Month Ending Apr-10		Month Ending May-10		Month Ending Jun-10	
Proj	**Actual**	**Proj**	**ctu**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**	**Proj**	**Actual**
Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
Monthly Report		Monthly Report		Monthly report		Monthly Report		Monthly Report		Monthly report		Monthly Report		Monthly Report		Monthly report	
Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
				Quarterly d/t report						Quarterly d/t report						Quarterly d/t report	
Equity Report						Reviewed and Report						Equity Report					
				Work Skills Plan Report													
				Training Completed												Training Completed	
Meeting & Report		Meeting & Report		Meeting & Report		Meeting & Report		Meeting & Report		Meeting & Report		Meeting & Report		Meeting & Report		Meeting & Report	
		Meeting				Meeting				Meeting				Meeting			
		Report				Report				Report				Report			
1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards		1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards		1 meeting per 4 wards		1 Meeting per 4 wards		1 meeting per 4 wards	
				IDP meeting						IDP meeting						IDP meeting	
						3 meetings on budget						3 meetings on budget					
Public Consultat.				Public Consultat.				Public Consultat.				Public Consultat.				Public Consultat.	

Department- office of the CFO
Vote: Council & Executive
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-09		Month Ending Aug-09		Month Ending Sep-09		Month Ending Oct-09		Month Ending Nov-09		Month Ending Dec-09		Month Ending Jan-10		Month Ending Feb-10		Month Ending Mar-10		Month Ending Apr-10		Month Ending May-10		Month Ending Jun-10	
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1. Ensure accurate and timeously reportin and Planning	1. Monthly budget control, reconciliation of general ledger accounts and report accordingly	12	43909.09	-	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
	2. MFMA quarterly reports to Council, National & Provincia Treasury	4	4878.79	-					Q4 report Submitted						Q1 report Submitted						Q2 report Submitted						Q3 report Submitted	
	3. MFMA section 71 & FMG reports monthly	12	20490.91	-	Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted		Report Submitted	
	4. Timeously submission of Mid-year report(S72) to Accou Officer for revision & non-finance inputs	1	11465.15	-													Submitted 31.01.10											
	5. Compile other sector department reports and report to council (MSIG, Health, STAT SA, DPLG & VAT)	12	79524.24	-	Submitted 11.07.08		Submitted 14.08.08		Submitted 12.09.08										Draft developed		Tabled 31.03.09						Approved 18.06.09	
	6. SDBIP developed	1	7562.12	-															Draft Developed		Draft Tabled						Final Submitted	
2. To develop a compliant budget and financial statements in GAMAP/GRAP format	1. Timeously preparation and submission of Annual Financial Statements to Auditor-General in newly accepted GRAP format	1	14636.36	850,000.00			Submitted to AG																					
	2. Preperation & Development of draft budget & approved budget	2	85378.79	-																	Submit Draft Budget							
	3. Timeously approval of annual budget as per required timeframe of MFMA	1	0	-																			Table Ann. Budget		Submit final budg - appr.			
	4. Preperation and approval of Adjusted Budget	1	12196.97	-													Budg. Adj Approved											
	5. Compilation and preperation of Audit Working Plan File for external auditors	1			Start Compiling		Submit AWPF																					
3. Ensure effective capacity development a support in a financial unit	1. Approval of service level agreement and framework with specific time frames for financial management support and capacity building. (GAMAP/GRAP, MFMA)	100%	0	-	Approved Service L Agreement								Approved Service L Agreement								Approved Service L Agreement							
	2. Performance reviews conducted with Financial Personnel/Middle Management	4	19,515.15	-					Perf Report						Perf Report						Perf Report						Perf Report	
4. Establish and maintain financial systems and policies	1. Implement effective systems of revenue collection and safe keeping of data as per MFMA requirement	12	6,228,235	-	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
	2. Ensure 100% collection and receipt of grant funding as per DoRA allocations	12	0	-	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
	3. Annual review and implementation and approved credit control & debt collection policy	1	0	-	Review Policy																							
	4. Develop & implement a Property Rates policy	1	0	-	Develop Policy																							
	5.Timeous payment of creditors based on the financial resources of a municipality	12	0	-	Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days		Pay Creditor within 30days	
	6. Preperation and implement a valuation role	1	0	10,000.00	Prepared																							
	7. Annual review and development of other applicable policies required per MFMA	100%	0						reviewed																			
	8. Ensure recovery of consumer and sundry debt exceedin 90 days	75%	70,000	26,296,700.00	Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered		Debts Recovered	
	9. Ensure improvement in internal control weaknesses identified - internal & external Audit including answer from both the AG and Standard Services-Int Audit	4%																										

5. To ensure compliance with MFMA and control over financial activities	1. Implement an effective system of expenditure control in compliance with MFMA requirements	**12**	**23418.18**	750,000.00	Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
	2. Ensure implementation of the supply chain management regulations and approved policy	**1**	0	-	Pol. & Reg SCM																							
	3. Apply an effective cash flow and investment manageme system as per approved policy requirements	**1**	**64400.00**	423,150.00					Develop CF & IM System Established																			
	4. Establish an effective store and inventory system and agree with the EXCEL Asset Management System	**1**	0	-																								
	5. Annual review and development of applicable expenditu policies required per MFMA	**1**	0	-									Policies reviewed				Policies Approved											
	8. Implement an effective system of asset and risk management in compliance with MFMA	**1**	0	-					Established																			
	9. Supervision over all finance staff	**100%**	**3,266,490**	-	Daily		Daily		Daily		Daily		Daily		Daily		Daily		Daily		Daily		Daily		Daily		Daily	
	10. Ensure 100% maintenance and security in respect of the general ledger accounting system	**12%**			Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
6. To effectively support internal political interfaces	1. Council Committee Meetings.	**12**	0.00	-	Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
	2. Scheduled Council Meetings with full preperation.	**12**	0.00	-	Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
	3. Special Council Meetings	**6**	-	-			1 Special Council Meet.				1 Special Council Meet.				1 Special Council Meet.				1 Special Council Meet.				1 Special Council Meet.				1 Special Council Meet.	
7. To effectively support external political interfaces	1. Council meets the people.	**16**	**18539.39**	-	Quarterly Meeting						Quarterly Meeting						Quarterly Meeting						Quarterly Meeting					
8. To ensure performance Management and Reporting	1. Completion of 2008/09 Annual Reports.	**100%**		-																	Complete Ann. Report							
	2. Number of Management Performance Reports submitted to Municipal Manager	**4**		-					Perf. Reports to MM						Perf. Reports to MM						Perf. Reports to MM						Perf. Reports to MM	
9. To ensure proper Leave Planning within Department	1. Development and maintenance of Leave register to avoid leave bottle necks	**12**	**5854.55**		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
10. To ensure punctuality of staff knocking in and out	1. Development and maintenance of proper timesheets of staff	**12**	**11709.09**		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
	2. Timesheets to be checked and verified by direct supervisor	**12**	**11709.09**		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
	3. Timesheets to be approved by the Chief Financial Officer	**12**	**5,854.55**		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly		Monthly	
11. To ensure fair presentation of the Annual Financial Statements by improving on the external Audit Opinions	1. Improve on the previous year's Audit Opinion (2007/08 financial year) received from the AG (2008/09 outcome will be used as a starting point as from 01 July 2009)	**50%**																									Improve on AG's Report with 50% of content	
	2. Development of an Audit Outcome Recovery Plan in relation to the audit qualifications identified in the external audit report received from the AG (2007/08 plan will be used as a starting point)	**1**															Audit Outcome Recovery Plan											
12. To ensure effective communication with staff members	1. HOD's meetings	**24**	**46,836.36**		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings	
	2. Finance Staff - Middle Management meetings	**22**	**21,466.67**		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings		2 X MM Meetings	
	3. Staff Meetings in various towns, Victoria West, Richmond & Loxton	**12**	**5,854.55**		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting		1 X Staff Meeting	
13. To ensure proper Customer Care and improvement in service rendering	1. Adherence to Implementation of Customer Care Policy	**4**	0.00	-	Monthly Report		Monthly Report		Monthly Report																			
	2. Adherence to Batho Pele Principles by all staff.	**4**	0.00	-	Monthly Report		Monthly Report		Monthly Report																			
	3. Strategic Review Session with all Finance Staff.	**1**	0.00	-	Review Policy																							
			10079925.00	28329850																								

RECONCILIATION OF BUDGET WITH TARGETS

VOTE	Expenses	Income	Surplus/Deficit
Management	3,956,110	470,000	3,486,110
Treasury	10,079,925	28,329,850	-18,249,925
Corporate	4,437,717	969,412	3,468,305
Technical	33,604,438	22,308,928	11,295,510
	52,078,190	52,078,190	-
Total	50,106,069	50,106,069	
	1,972,121	1,972,121	

MUNICIPAL MANAGER

VOTE - 1090	3,486,110	No of hours	Total hours per year	Breakdown per Rand
Municipal Manager and Council			**Expenses**	**Income**
Councillor Allowance				470,000
Other				
Employee related costs			758,985	
Employee social contributions			-	
Repairs and maintenance			-	
Interest paid			-	
General expenses			3,197,125	
			3,956,110	**470,000**

FINANCE AND ADMIN

VOTE - 1130	-7,916,430	No of hours	Total hours per year	Breakdown per Rand
			Expenses	**Income**
Finance Department				
Penalties and collection charges				-
Interest on external investments				284,000
Interest on arrears - debtors				1,509,500
Fines - Boetes op Hondebelasting				-
Equitable share				10,536,000
MSIG				850,000
SETA Allocation				
FMG				750,000
Other Income:				
Administration fees				-
Valuation certificates				10,000
Cash surplus				100
Research levy				
Allocation support services				
Bad debt recoverable				-
Other				139,050
Employee related costs (other staff)			2,402,610	
CFO salary package			515,200	
Repairs and maintenance			60,000	
Interest paid				
General expenses			3,184,410	
			6,162,220	**14,078,650**

FINANCE AND ADMIN

VOTE - 1110	-3,680,000	No of hours	Total hours per year	Breakdown per Rand
Rates and Taxes			**Expenses**	**Income**
Property rates				3,750,000
			-	
General expenses			70,000	-
			70,000	**3,750,000**

PUBLIC SAFETY

VOTE - 1030	-6,653,495	No of hours	Total hours per year	Breakdown per Rand
Licences			**Expenses**	**Income**
Fines - Court Fees				**250,000**
Licences and Permits				**251,200**
Income - Traffic Fines				**10,000,000**
Employee related costs			863,880	
Employee social contributions			-	
Repairs and Maintenance			30,000	
Interest paid			-	
General expenses			2,953,825	
			3,847,705	**10,501,200**

COMMUNITY AND SOCIAL SERVICES

VOTE - 104	2,577,310	No of hours	Total hours per year	Breakdown per Rand
Corporate Services			**Expenses**	**Income**
Grants and Subsidies:				**-**
Other				30,500
				-
Employee related costs			2,032,705	
Repairs and Maintenance			60,100	
General expenses			515,005	
Capital - furniture and equipment			282,242	282,242
			2,890,052	**312,742**

COMMUNITY AND SOCIAL SERVICES

VOTE - 1210	638,750	No of hours	Total hours per year	Breakdown per Rand
Library			**Expenses**	**Income**
Grants and Subsidies:				**266,510**
Library development				264,000
Library other				2,510
Employee related costs			577,650	
Employee social contributions			-	
Repairs and Maintenance			250	
General expenses			327,360	
			905,260	**266,510**

VOTE - 1010		No of hours	Total hours per year	Breakdown per Rand
Health Services			**Expenses**	**Income**
Subsidies				135,000
Hire				9,600
Other				
Maintenance & Repair			900	
Salaries			145,360	
General Expenses			19,560	
			165,820	**144,600**

CORPORATE SERVICES

VOTE - 1310	231,025	No of hours	Total hours per year	Breakdown per Rand
Municipal Buildings and Offices			**Expenses**	**Income**
Rental, facilities and equipment - Lease charges				245,560
Repairs and maintenance			**88,000**	
General expenses:			**-**	
Salaries			304,790	
General expenses:			83,795	
Licensing			-	
Sanitation and Sewerage			-	
Insurance			-	
Water			-	
Radio license			-	
			476,585	**245,560**

TECHNICAL DEPARTMENT				
VOTE - 1090	4,704,760	No of hours	Total hours per year	Breakdown per Rand
Public Works			**Expenses**	**Income**
Subsidies				-
Other				72,700
Employee related costs (other staff)			4,338,560	
CFO salary package			-	
			-	
Repairs and maintenance			68,200	
Interest paid			-	
General expenses			370,700	
Capital - radios and mechanical equipment			90,000	90,000
Capital - service 320 plots			748,000	748,000
Capital - aircon TV sender and stores			20,000	20,000
Capital- Behuising			1,114,121	1,114,121
			6,749,581	**2,044,821**

TECHNICAL SERVICES				
VOTE - 1320	**20,420**	**No of hours**	**Total hours per year**	**Breakdown per Rand**
Commonage			**Expenses**	**Income**
Rental, facilities and equipment - lease charges				20,900
Other income				
Repairs and maintenance			10,000	
General expenses			31,320	-
			41,320	**20,900**

TECHNICAL DEPARTMENT				
VOTE - 1050	1,800	No of hours	Total hours per year	Breakdown per Rand
Cemetary			**Expenses**	**Income**
Other income				8,200
Repairs and maintenance			10,000	
General expenses			-	
Capital - new cemetary			250,000	250,000
			260,000	**258,200**

TECHNICAL DEPARTMENT				
VOTE - 1060	2,528,360	No of hours	Total hours per year	Breakdown per Rand
Roads & Stormwater			**Expenses**	**Income**
Hire Equipment				2,500
Repairs and maintenance			2,010,000	
Employee related costs (other staff)			520,860	
Capital - Loxton road 2.4 km			1,200,000	1,200,000
			3,730,860	**1,202,500**

TECHNICAL DEPARTMENT				
VOTE - 1200	195,855	No of hours	Total hours per year	Breakdown per Rand
Fire Brigade			**Expenses**	**Income**
Fees				5,000
Repairs and maintenance			91,000	
General expenses			109,855	
			200,855	**5,000**

TECHNICAL DEPARTMENT				
VOTE - 1220	47,605	No of hours	Total hours per year	Breakdown per Rand
Parks and Recreation			**Expenses**	**Income**
Rental, facilities and equipment CFO				5,700
Repairs and maintenance			10,000	
General expenses			43,305	
Capital - play ground and furniture and equipment			250,000	250,000
			303,305	**255,700**

TECHNICAL DEPARTMENT				
VOTE - 1080	55,600	No of hours	Total hours per year	Breakdown per Rand
Aerodrome			**Expenses**	**Income**
Income fees				10,000
Repairs and maintenance			50,000	
General expenses			15,600	
			65,600	**10,000**

TECHNICAL DEPARTMENT				
VOTE - 1070	50,500	No of hours	Total hours per year	Breakdown per Rand
Nature Reserve			**Expenses**	**Income**
Income				500
Government Grants and Subsidies - Equitable Share				
Other Income - Gardenrefuse and Garbage				
Employee related costs			-	
Employee social contributions			-	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			51,000	
Grants and Subsidies - Free basic services				
General expenses			-	
			51,000	**500**

TECHNICAL DEPARTMENT				
VOTE - 1360	544,225	No of hours	Total hours per year	Breakdown per Rand
Refuse Removal			**Expenses**	**Income**
Service Charges				2,125,560
Maintenance			184,000	
Contributions to funds			100,000	
Salaries			1,097,530	
General Expenses			1,288,255	
Capital - dumping site and drums			800,000	800,000
			3,469,785	**2,925,560**

TECHNICAL DEPARTMENT				
VOTE - 1300	1,473,840	No of hours	Total hours per year	Breakdown per Rand
Sewerage and Sanitation			**Expenses**	**Income**
Service charges				2,237,525
Other Income				
Employee related costs			1,596,875	
Employee social contributions			-	
Capital cost			475,000	
Repairs and maintenance			164,000	
Contribution to funds			100,000	
General expenses			1,375,490	
			3,711,365	**2,237,525**

TECHNICAL DEPARTMENT				
VOTE - 2000	2,274,345	No of hours	Total hours per year	Breakdown per Rand
Electricity Services			**Expenses**	**Income**
Service charges				5,730,415
Government Grants and Subsidies - Equitable Share				
Other Income				109,540
Employee related costs			976,380	
Contributions to funds			100,000	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			459,000	
Interest paid			-	
Bulk purchases			5,849,695	
Grants and Subsidies - Free basic services				
General expenses			729,225	
Capital - electrical equipment			30,000	30,000
			8,144,300	**5,869,955**

TECHNICAL DEPARTMENT				
VOTE - 3000	-583,395	No of hours	Total hours per year	Breakdown per Rand
Water Services			**Expenses**	**Income**
Service charges				3,211,750
Government Grants and Subsidies - Equitable Share (FBS)				
Other Income - Charges for in/re-installation				21,760
Employee related costs			730,595	
Contributions to funds			100,000	
Bad debt - Provision for bad debt			-	
Repairs and maintenance			228,000	
Interest paid			-	
Bulk purchases			430,285	
Grants and Subsidies - Free basic services				
General expenses			1,161,235	
Capital - reservour and drainage			4,210,757	4,210,757
			6,860,872	**7,444,267**

TECHNICAL DEPARTMENT				
VOTE - 1100	-18,405	No of hours	Total hours per year	Breakdown per Rand
Abbatoir			**Expenses**	**Income**
Rent				34,000
General Expenses			14,845	
Maintenance			750	
			15,595	**34,000**

	Expenses	Income
OVERALL TOTALS	**50,106,069**	**50,106,069**
Operating budget	41,110,949	41,110,949
Capital Budget	**8,995,120**	**8,995,120**

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Department- Office of the Technical Manager
Vote: Council & Executive
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-09		Month Ending Aug-09		Month Ending Sep-09		Month Ending Oct-09		Month Ending Nov-09		Month Ending Dec-09		Month Ending Jan-10		Month Ending Feb-10		Month Ending Mar-10		Month Ending Apr-10		Month Ending May-10		Month E Jun
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj
1. Provision of services	1. Supervision over all technical staff										13																
	Planning and development																										
	Community Social Services																										
	Sport and recreation																										
	Waste Management																										
	Water																										
	Electricity																										
	Interest paid																										
	General expenses																										
	Grants and subsidies (indigents)																										
	Bulk purchases of ESKOM and DWAF																										
													Completed								Completed						
2. Eradicate backlogs in infrastructure	1. Provide household with portable water	0 sites																									
	2. Provide sanitation to households	43 sites			10	8	10	12	10		1 Plan																
	3. Number of town establishment completed project	0 sites																									
3. Provision of sustainable basic services	1. Provide basic sanitation to households	0 sites																									
	2. Provide basic electricity to households	0 sites	2,932,000	3,429,129																							
	3. Provide basic water to households	0 sites			Completed																						
4. Provision of bulk and land services	1. Construction of a new sewer plant	To be com pleted	2,300,000	2,300,000	MIG				1 Plan																		
	2. Expansion and provision of new cemetries	0 sites																									
5. Maintenance of public facilities	1. Maintenance of electricity networks	Prieska sites	446,600	5,148,860																							
	2. Maintenance of water purification plants	Cont.	339,200	4,754,081																							
	3. Maintenance of sewerage systems	Prieska upgrade	471,900	3,654,167																							
	4. Maintenance of recreation and sport facilities	Cont.	111,790	18,550																							
	5. Maintenance of council buildings and gardens/parks	Cont.	350,000																								
	6. Maintenance & Development of refuse	houses?	190,750	1,581,821																							
	7. Maintenance & Development of cemetries	Cont.	3,500	26,000																							
	8. Maintenance of Library services (split income)	Upg. Libr.	63,000																								
	9. Maintenance of commonage lands	33000hect	40,000	see corp serv																							
	10. Construction of tarr roads (business plan outdated, new costing to be done)	km?	1,035,000	1,035,000																							
	11. Maintenance of streets and roads		794,250	22,000																							

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-09		Month Ending Aug-09		Month Ending Sep-09		Month Ending Oct-09		Month Ending Nov-09		Month Ending Dec-09		Month Ending Jan-10		Month Ending Feb-10		Month Ending Mar-10		Month Ending Apr-10		Month Ending May-10		Month E Jun
					Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj
6. Waste Management	1. Develop a recycling plant																										
7. Planning and Strategies	1. Develop a water strategy and management plan	1 Plan	DWAF will complete																								
	2. Develop a sanitation strategy and management plan	1 Plan	30	MSIG 30																							
	3. Develop an electrical master plan	1 Plan	Compl																								
	4. Compile a comprehensive housing development plan	1 Plan																									
	5. Compile an Environmental plan	1 Plan																									
	6. Develop a Spatial Development Framework & Plan	1 Plan	PIMS																								
8. Transport Management	1. Maintenance of municipal roads	88 km	165																								
	2. Fleet management plan	1 Plan	Compl.				Plan Completed						Plan Completed						Plan Completed						Plan Completed		
9. Housing delivery and land development	1. Obtain accreditation for housing delivery agent	0																									
	2. Purchase additional land through the DLA process	init proc to purc 3 farm																									
	3. Township establishment and layout	0																									
	4. Facilitation of land claims	0																									

TECHNICAL SERVICES (MANIE SCHOLTZ)				
VOTE - 1225150000000	R -407,129.06	No of hours	Total hours per year	Breakdown per Rand

Electricity	SURPLUS	Expenses	Income
Depreciation		30,000	
General Expenses		43,000	
Repairs and maintenance		359,000	
bulk Purchases		2,280,000	
Contracted Services		120,000	-
TRF working capital		100,000	
Service charges			3,399,129
Interest earned: O/S debtors			30,000
		2,932,000	**3,429,129**

TECHNICAL SERVICES (J JANTJIES)				
VOTE - OTHER BASIC SERVICES	R -744,205.00	No of hours	Total hours per year	Breakdown per Rand

WATER	SURPLUS	Expenses	Income
Personnel Expenditure		615,915	
General Expenses		1,326,697	
Repairs and maintenance		371,970	
bulk Purchases		3,060,560	
Provision for bad debt		50,000	-
Operating Revenue		-	5,569,347
MIG funding			600,000
		5,425,142	**6,169,347**

SANITATION	SURPLUS	Expenses	Income
Personnel Expenditure		615,915	
General Expenses		1,326,697	
Repairs and maintenance		371,970	
bulk Purchases		3,060,560	
Provision for bad debt		50,000	-
Operating Revenue		-	5,569,347
MIG funding			600,000
		5,425,142	**6,169,347**

REFUSE REMOVAL	SURPLUS	Expenses	Income
Personnel Expenditure		615,915	
General Expenses		1,326,697	
Repairs and maintenance		371,970	
bulk Purchases		3,060,560	
Provision for bad debt		50,000	
Operating Revenue		-	5,569,347
MIG funding			600,000
		5,425,142	**6,169,347**

Department- Office of the Corporate Manager
Vote: Council & Executive
Amounts are stated in R 000

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-09		Month Ending Aug-09		Month Ending Sep-09	
					Proj	Actual	Proj	Actual	Proj	Actual
1. To ensure Performance Management and Reporting	1. Develop and Implement PMS	**1**			1				Dev & Implement	
	2. Monitoring and Reporting on PMS	**4**			1				Monitor & Report	
	3. Completion of 2008/09 Annual Reports	**1**								
	4. Number of Management Performance Reports submitted to MM	**4**							Perf. Rep. to MM	
2. Human Resource Management/ Development	1. Review, report and implementation of Workplace Skills Pla	**1**								
	2. % Implementation of Training Plan	**Cont.**			1		1		1	
	3. Review and approve Organogram	**1**							Reviewed & Approv.	
	4. Review & Report on Equity Plan	**4**			Review & Report					
	5. Learnership Programme/Monitoring	**6**					Quarterly Monitoring			
3. Labour Relations	1. Dispute Resolutions	**Cont.**			Cont.					
	2. Local Labour Forum	**4**							Meeting & Report	
	3. Disciplinary Cases Reported & Completed	**As required**			As required					
4. Administrative Policies & Targets	1. Job Descriptions/Review	**1**								
	2. Policies List to be added/Drafted	**Ongoing**			Ongoing					
	3. Implementation of Policies	**Ongoing**			Ongoing					
	4. Administration of all Policies & Procedures	**1**								
	5. Advertisements of all Vacancies & Noticies	**As need arises**			As needed					
	6. Compliance to Targets set for the Corporate Service	**100%**			Monthly Report		Monthly Report		Monthly Report	
	7. Monthly Departmental Reports	**12**			Monthly Report		Monthly Report		Monthly Report	
	8. HOD meetings	**24**			2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings	
	9. Annual leave planning & Control	**1**								

Month Ending Oct-09		Month Ending Nov-09		Month Ending Dec-09		Month Ending Jan-10		Month Ending Feb-10		Month Ending Mar-10		Month Ending Apr-10		Month Ending May-10		Month Ending Jun-10	
Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
				Monitor & Report						Monitor & Report						Monitor & Report	
2008 09 Annual Report																	
				Perf. Rep. to MM		1				Perf. Rep. to MM		1				Perf. Rep. to MM	
1		1		1		1		1		1		1		1		1	
												1					
Equity Report										Reviewed & Report						Equity Report	
				Quarterly Monitoring				Quarterly Monitoring				Quarterly Monitoring				Quarterly Monitoring	
				Meeting & Report						Meeting & Report						Meeting & Report	
				Policies & Procedures													
Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report		Monthly Report	
2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings		2 X HOD Meetings	

Vote/Indicator	Unit of measurement	Annual Target	Annual Expenses	Annual Revenue	Month Ending Jul-08		Month Ending Aug-08		Month Ending Sep-08	
					Proj	Actual	Proj	Actual	Proj	Actual
5. Internal Political Support	1. Secretariat for Council	11			1		1		1	
	2. Schedule for Council Meetings	11			1		1		1	
	3. Schedule for Committee Meetings	44			4		4		4	
	4. CDW's - report meetings	11			1		1		1	
6. Governance & Public Participation	1. Secretariat for all Public Meetings	24			6				6	
	2. Organising of all Public Meetings	24			6				6	
7. Legal Commitments & Contracts	1. Establish all Contracts/Contract Management	Cont.			1		1		1	
	2. Monitor all Contracts	Cont.			1		1		1	
	3. Compilation & Develop of By-Laws	Cont.			1		1		1	
8. Archival Systems	1. Maintenance of Archival Systems	Cont.								
	2. Develop an Electronic mechanism for Distributing Compiling of Council Meeting Documents	1								
9. Library Services	1. Maintain Library Services	Cont.			1		1		1	

Month Ending Oct-08		Month Ending Nov-08		Month Ending Dec-08		Month Ending Jan-09		Month Ending Feb-09		Month Ending Mar-09		Month Ending Apr-09		Month Ending May-09		Month Ending Jun-09	
Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual	Proj	Actual
1		1		1		1		1		1		1		1		1	
1		1		1		1		1		1		1		1		1	
4		4		4		4		4		4		4		4		4	
1		1		1		1		1		1		1		1		1	
						6						6		6			
						6		1				6		6			
1		1		1		1		1		1		1		1		1	
1		1		1		1		1		1		1		1		1	
1		1		1		1		1		1		1		1		1	
		1		1		1		1		1		1		1		1	
1		1		1		1		1		1		1		1		1	

PUBLIC SAFETY				
VOTE - 1230	-28981	No of hours	Total hours per year	Breakdown per Rand

Lisensies en Verkeer	DEFICIT	Expenses	Income	Difference
Fines - Court Fees			614808	
Licences and Permits			*269438*	
Income - Agency Services			*269438*	
Employee related costs		810112		
Employee social contributions		112950		
Repairs and Maintenance		55500		
Transport - Repairs and Drivers		20000		
Reparations and Maintenance		30000		
Interest paid		24580		
General expenses		121561		
		1124703	1153684	28981
				Tekort

COMMUNITY AND SOCIAL SERVICES				
VOTE - 1150	321169	No of hours	Total hours per year	Breakdown per Rand

Biblioteke	DEFICIT	Expenses	Income	
Grants and Subsidies:			335000	
Library development			275000	
Library other			50000	
Employee related costs		496494		
Employee social contributions		44639		
Repairs and Maintenance - Library other: Business Plan		63000		
General expenses		52036		
		656169	335000	-321169
				Tekort
		1780872	1488684	Overall
				-292188
	Deficit	292188		